

Wisconsin Public Library Consortium

Board Meeting Agenda

October 20, 2025, at 2:00 pm

by zoom*

{Alternate in-person location: 707 Quay St, Manitowoc, WI 54220}

1. Call to order

2. Welcome, Proxy Announcements, and Roll Call

3. Consent Agenda

- a. Review agenda
- b. Approval of minutes from [August 4, 2025](#)
- c. Acceptance of Digital Library Steering Committee Meeting notes from [September 11, 2025](#)
- d. Acceptance of Technology Steering Committee Meeting notes from [September 9, 2025](#)
- e. [YTD Budget](#)

4. Committee and Project Updates

- a. Digital Library Steering Committee Update
- b. Technology Steering Committee Update
- c. Delivery Workgroup Update
- d. Newspaper Think Tank Update
- e. Website Workgroup Update

5. Discussion and Action Items

a. Discussion and action: 2026 Officers

Background: The Nominations Committee has convened and presents the following slate of officers for discussion and action:

Chair: Steve Ohs, PPLS

Vice-Chair: Bradley Ships, OWLS

Digital Library Steering Liaison: Katherine Elchert, NWLS

Technology Collaborations Steering Liaison: Steve Hesel, MCFLS

During the meeting: The Board will vote on the nomination.

b. Discussion and action: Digital Library Steering Committee Seat Apportionment

Background: Each year, the Board validates the Digital Library Steering Committee seat apportionment by agreeing upon the percentage of Buying Pool contribution that represents a seat, and determining if the seats are allocated by the percentage. At the last meeting, it was suggested to adjust the Percent Apportionments to 1%-9% is one seat; 10%-19% is two seats;

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and ≥20% is three seats, noting that this would ideally reduce the occurrences of systems bouncing between 2-3 seats each year.

During the Meeting: The group will discuss the apportionment and determine whether or not to make changes or create a different apportionment.

Documentation: [Digital Library Seat Apportionment](#)

c. Discussion and Action: WiLS 2026 Project Management Agreement

Background: WiLS has provided a 2026 project management agreement for board discussion and action.

During the meeting: The group will review and discuss the agreement.

Documentation: [WiLS 2026 Project Management Agreement](#)

d. Discussion and Action: Request to use funds for Newspaper Think Tank

Background: The WPLC held a newspaper think tank meeting in partnership with Recollection Wisconsin on September 23rd. Project Manager, Laura Damon-Moore, attended and helped facilitate the meeting on behalf of the Historical and Local Digital Collections Committee.

During the meeting: The WPLC will discuss using funds from the Digital Newspaper Hosting line of the budget to cover project manager travel costs. Cost of travel: \$142.80. Current amount in Digital Newspaper Hosting budget line: \$14,142.48.

e. Discussion: Annual Membership Meeting

Background: Each year, the Board holds a WPLC Annual Meeting.

During the meeting: At this meeting, the group will confirm the date and begin discussion of potential topics for discussion/information to share at the meeting.

Question for consideration: Does the Board want to hold a listening and feedback session in addition to the annual meeting as they did this year?

f. Discussion: 2026 Board Meeting Dates

Background: Two years ago it was determined to hold WPLC meetings on the same days/time (Monday at 2:00 pm).

During the meeting: The group will discuss if the day/times work for 2026

Tentative schedule:

- Monday, February 16, 2026, 2:00 PM

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- Friday, April 10, 2026 at 10:00 AM (annual member meeting)
- Friday, April 24, 2026 at 10:00 AM (listening/feedback meeting)
- April/May TBD, In person at WAPL
- Monday, June 8, 2026, 2:00 PM
- Monday, August 3, 2026, 2:00 PM
- Monday, October 19, 2026, 2:00 PM

6. Strategic Planning Process Activities and Discussions

[Plan Activation and Assessment Worksheet](#)

a. Discussion and Action: WPLC Values

During the meeting: The group will review and discuss thoughts about the final version of the draft values.

Documents: [Draft Values Statements](#)

b. Discussion and Potential Action: Strategic Plan Year 2 Activities

During the meeting: The group will hear an update on the first year of the Strategic Plan from project managers and will discuss what activities to continue working on, and/or to start working on, in Year 2 (February 2026-February 2027).

Documents: [WPLC Strategic Plan](#) and [Plan Activation and Assessment Worksheet](#)

7. Information Sharing from Partners

Questions to consider:

- What are potential opportunities for collaboration?
- What's new happening at your system?
- What issues are you facing?

8. Adjourn

Next meeting: February 16, 2026 at 2:00 pm

***Join Zoom Meeting**

<https://us02web.zoom.us/j/82368732780?pwd=V2sAIDtbZDKQ1pT7UedPHNbSdvvPBT.1>

Meeting ID: 823 6873 2780

Passcode: 864171

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